



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

“Jefferson County: Responsible government  
advancing quality of life”

**\*REVISED 02-17-2015**

## MEMORANDUM

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** February 12, 2015

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of February 16, 2015

<b>February 16, 2015 Monday</b>	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse Rm 203
	Intercounty Coordinating Committee (ICC)	9:30 a.m.	Dodge County Admin Bldg 127 E. Oak St, Rm H & I, Juneau, WI
	Farmland Conservation Easement Commission	12:30 p.m.	Jefferson County Courthouse Rm 203
<b>February 17, 2015 Tuesday</b>	No Scheduled County Meetings		
<b>February 18, 2015 Wednesday</b>	Land and Water Conservation Committee	8:00 a.m.	Jefferson County Courthouse Rm 112
	Local Emergency Planning Committee (LEPC)	1:00 p.m.	Workforce Development 864 Collins Rd, Jefferson
<b>February 19, 2015 Thursday</b>	<b>*HOME Consortium Board (Agenda Revised)</b>	<b>9:00 a.m.</b>	<b>Waukesha Admin Building 515 W. Moreland Blvd. 355/359 Waukesha</b>
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Jefferson County Courthouse Rm 205
<b>February 20, 2015 Friday</b>	No Scheduled County Meetings		
<b>February 21, 2015 Saturday</b>	No Scheduled County Meetings		
<b>February 22, 2015 Sunday</b>	No Scheduled County Meetings		

# **AGENDA**

## **JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE SITE INSPECTIONS**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE  
311 S. CENTER AVE., JEFFERSON, WI 53549  
8:00 A.M. ON MONDAY, FEBRUARY 16, 2015**

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Review of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Communications**
- 7. Site Inspections for Petitions to be presented in Public Hearing on February 19, 2015:**
  - R3787A-15 – Dennis Stilling, **N5315 Harvey Road**, Town of Aztalan
  - CU1813-15 – Ronald & Sylvia Essex, **N6136 CTH D**, Town of Farmington
  - R3790A-15 & CU1812-15 – Derek Kramer/Derek Kramer, Joseph Jr & Karen Kelly Properties, **N5806, N5794, N5816 Pioneer Dr**, Town of Concord
  - R3791A-15 – Derek Kramer, **Pioneer Dr**, Town of Concord
  - R3792A-15 – William Gaugert, **Herr Rd**, Town of Sullivan
  - R3784A-15 & CU1811-15 – Steve Smith/Richard Smith & Jessica Duncan Property, **W1062 CTH CI**, Town of Sullivan
  - R3785A-15 & R3786A-15 – Mark Hildebrand/Mark Hildebrand & Paul Redenius Property, **Heyse Drive**, Town of Cold Spring
  - R3788A-15 – Kutz Farms LLC, **W5140 East Rapids Rd**, Town of Jefferson
  - R3789A-15 – Bennett Brantmeier/Edward & Caroline Soleska Property, **Christberg Rd**, Town of Jefferson
- 8. Adjourn**

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.**

*A digital recording of the meeting will be available in the Zoning Department upon request.*



# *Intercounty Coordinating Committee*

## **Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk Counties**

### **MEETING AGENDA & PROGRAM**

**(Updates in Process)**

**Officers:**

Chairman

Russell Kottke  
Dodge County  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Vice Chairman

Andy Ross  
744 S. Main Street  
Poynette, WI 53955

Secretary / Treasurer

Dodge County UW-Extension  
127 E Oak Street  
Juneau, WI 53039

**Member Contacts:**

Columbia County

Vern E. Gove  
400 Dewitt Street  
Portage, WI 53901

Dodge County

Russell Kottke  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Green Lake County

Jack Meyers  
N 665 Fountain Lane  
Dalton, WI 53926

Jefferson County

Jim Schroeder  
539 E Reinel St  
Jefferson, WI 53549

Marquette County

Bob Miller  
N1305 18<sup>th</sup> Rd  
Dalton, WI 53926

Sauk County

Marty Krueger  
346 Warren Avenue  
Reedsburg, WI 53959

Mailing Address:

UW-Extension  
127 E Oak Street  
Juneau, WI 53039

<b>DATE:</b>	February 16, 2015
<b>TIME:</b>	9:30 AM
<b>PLACE:</b>	Dodge County Administration Building 1st Floor Auditorium, Rooms H & I 127 East Oak Street, Juneau WI 53039

<b>9:00 AM</b>	Gathering
<b>9:30 AM</b>	<p>Call to Order</p> <p>Pledge of Allegiance</p> <p>Certification of Open Meeting Notice</p> <p>Adoption of Agenda</p> <p>Approval of Previous Meeting Minutes</p> <p>Reports from Visiting Legislative Officials</p> <p>Update of County Issues – WCA</p> <p>Open Discussion of County Issues</p> <p><b>Program Topic:</b> <b>Substance Abuse in the Counties</b></p> <p><b>Presenter:</b> Kurt Klomberg – Dodge County DA Dodge County's Heroin Task Force</p> <p><b>Presenter:</b> Sue Nagelkerk – Sauk County Family Living Agent Young Children of Jailed Parents.</p> <p><b>Report</b> from each county</p> <p>What are you doing to remain a competitive &amp; preferred employer?</p> <p>Open Discussion of County Issues</p> <p>Adjourn</p>



## ***Farmland Conservation Easement Commission Agenda***

***Jefferson County Courthouse***

***311 S Center Ave, Rm 203***

***Jefferson, WI 53549***

***Monday, February 16, 2015 @ 12:30 pm***

**Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.**

1. Call to Order
2. Roll Call
3. Certification of Compliance with the Open Meetings Law
4. Review of the February Agenda
5. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Review & Approval of the January 19, 2015 Meeting Minutes
8. Discussion and possible action on PACE applications
  - Greg Wilke, Town of Waterloo
  - Cliff Haberman, Town of Milford
  - Gary & Mary Ann Kunz Trust, Town of Sumner
  - Duane Koch, Town of Farmington
  - Timothy Hunn, Town of Aztalan
9. Resolution to the state for protection of land in agriculture enterprise areas (AEA)
10. Impact fees for annexing land out of urban service areas
11. Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
12. Planning for 2015
13. Discussion on future events that the Farmland Conservation Easement Commission would like to participate in and Community Outreach
14. Future Meeting:
  - March 16, 2015 @ 12:30 in Room 203
  - April 13, 2015 @ 12:30 in Room 203
  - May 11, 2015 @ 12:30 in Room 203
15. Suggestions for the Next Agenda
16. Adjournment

\*The Commission may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at (920) 674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

**Agenda**  
**Jefferson County Land & Water Conservation Committee (LWCC)**  
***"Working Together to Protect & Enhance the Environment"***  
**Jefferson County Courthouse, 311 S Center Ave, Rm 112**  
**Jefferson, WI 53549-1701**  
**Wednesday, February 18, 2014 ~ 8:00 am**

Committee Members: Frank Anfang, Matthew Foelker, Peter Hartz, Ed Morse, Carlton Zentner

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the December Agenda
5. Review and Approval of the December 17, 2014 Meeting Minutes
6. Citizen Comments (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) January 2015 Report
  - WI Land + Water Annual Conference
8. Natural Resources Conservation Service Report (NRCS)
9. Land & Water Resource Management Plan Extension Approval
10. Department of Natural Resources Lake Management Grant Status
11. Preliminary 2014 LWCD Year End
12. Cropland at the Highway Shop Update
13. Hoard's Dairyman Facility Update
14. Notice of Noncompliance - Farmland Preservation Program (FPP)
15. Cancellation of Noncompliance - Farmland Preservation Program (FPP)
16. Monthly Financial Report
17. Set Next Meeting (Tentative March 18, 2015) and Possible Agenda Items
18. Adjournment

Note: If committee members are not able to attend please notify the LWCD

The committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

**JEFFERSON COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE**

COMMITTEE MEMBERS: GAIL SCOTT, ADAM BOLS, ROBERT DE WOLFE, DONNA HAUGOM, SHERIFF PAUL MILRATH, PAUL HABLE, JEFF LARKIN, ANDY JORGENSEN, CAPTAIN DUANE SCOTT, NYCOL HABERMAN, CHIEF VERN BUTZINE, RYAN LESLIE, ANGELA SWINEHART, STEPHANIE GANDER, KRAIG BIEFELD, RYAN ELLIFSON

UW-Extension (Lower level of Workforce Development Center)  
864 Collins Road, Jefferson WI 53549

**WEDNESDAY, FEBRUARY 18, 2014 at 1:00 p.m.**

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen Comments (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Motion for Approval of November 19, 2014 Meeting Minutes
7. Communications
8. Public/Private Partnerships
9. Comprehensive Emergency Management Plan (CEMP)
10. Hazardous Materials Spills/Billings
11. Exercise/Training Reports
12. Update on Commercial Pool & Spa
13. Updated Off-site Plans (Nov 2014 – Feb 2015)
  - a. Crystal Farms – Lake Mills – Sulfuric Acid (4988 lbs.)
  - b. City of Lake Mills Wastewater Treatment Plan – Chlorine (1500 lbs.) & Sulfur Dioxide (900 lbs.)
  - c. Frontier-Servco FS – Whitewater – Anhydrous Ammonia (222,000 lbs.)
  - d. Generac – Jefferson – Sulfuric Acid (4,715 lbs.)
  - e. Jones Dairy Farm – Anhydrous Ammonia (94,000 lbs.) & Sulfuric Acid (4,266 lbs.)
  - f. Wisconsin Bell – Watertown – Sulfuric Acid (3,533 lbs.)
  - g. United Cooperative – Johnson Creek – Anhydrous Ammonia (213,000 lbs.)
14. Agency Updates
  - a. American Red Cross
  - b. Salvation Army
  - c. Wisconsin Hospital Emergency Preparedness Program (WHEPP) Region 5 Update
  - d. Jefferson County Public Health/Health Care Coalition
15. Correspondence
16. Set Time/Date Next Meeting Tentative – May 20, 2015 (re-schedule Haugom/Haberman in training)
17. Adjourn

Committee may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



C/o Waukesha County CDBG Program  
Lead Agent  
515 W. Moreland Blvd.  
Waukesha, WI 53188  
1.262.896.3370 (direct)  
1.262.896.8510 (fax)

C/O Wisconsin Partnership for Housing Development, Inc.  
Program Administrator  
121 South Pinckney Street Suite 420  
Madison, WI 53703  
1888.318.4486 (toll –free)  
1.608.258.5560 (direct)  
1.608.258.5565 (Fax)

The HOME Consortium  
Board of Directors Meeting  
Thursday, February 19, 2015  
515 W. Moreland Blvd. Rm 355  
Waukesha, WI 53188  
@ 9:00 A.M.

**\*REVISED AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the January 15, 2015 Board Meeting
4. Public/Staff Comment
5. WI Partnership Fund Balance Report
6. Citizen Participation Plan 2015—2019
7. Staff Presentation on Potential Uses of HOME Funds
8. Reallocation of Funds
9. *\*2015 Annual Action Plan and Allocation*
10. Adjournment

**All agenda items are potentially actionable**

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

# NOTICE OF PUBLIC HEARING

## JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

**DATE:** Thursday, February 19, 2015

**TIME:** 7:00 p.m. (*Courthouse doors will open at 6:30*)

**PLACE:** Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law Requirements
4. Review of Agenda
5. Explanation of Process by Committee Chair
6. Public Hearing

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, February 19, 2015, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

### **FROM A-1 EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

**R3784A-15 & CU1811-15 – Steve Smith/Richard Smith & Jessica Duncan Property:** Rezone 5.3 acres of PIN 026-0616-3413-000 (28.542 Acres) with conditional use to allow for storage of landscaping and grading equipment at **W1062 CTH CI** in the Town of Sullivan.

### **FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS AND N, NATURAL RESOURCES**

**R3785A-15 & R3786A-15 – Mark Hildebrand/Mark Hildebrand & Paul Redenius Property:** Rezone 14 acres of PIN 004-0515-1821-001 (15 Acres) from A-1 to A-2 and N. This will negate the approval for R3731A-14 which requested a Natural Resource zone over the entire 14 acres. The site is on **Heyse Drive** in the Town of Cold Spring.

### **FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL AND RURAL RESIDENTIAL**

**R3787A-15 – Dennis Stilling:** Rezone to create a 2.5-acre farm consolidation lot at **N5315 Harvey Road** in the Town of Aztalan from PIN 002-0714-3044-000 (40 Acres).

**R3788A-15 – Kutz Farms LLC:** Rezone to create a 2-acre lot around the home at **W5140 East Rapids Rd** and a 1.2-ac vacant lot adjacent to it. The sites are part of PIN 014-0614-1334-000 (31.9 Acres) and are in the Town of Jefferson.



**R3789A-15 – Bennett Brantmeier/Edward & Caroline Soleska Property:** Create a 1.2-acre building site on PIN 014-0615-0611-002 (21.457 Acres) on **Christberg Rd** in the Town of Jefferson.

**R3790A-15 & CU1812-15 – Derek Kramer/Derek Kramer, Joseph Kelly Jr & Karen Kelly Properties:** Rezone PIN 006-0716-2044-001 (1.875 Acres) owned by Joseph Kelly Jr & Karen Kelly from A-1 to A-3. Rezone 2 acres of PINs 006-0716-2041-002 (19 Acres) and 006-0716-2044-000 (36.125 Acres) owned by Derek Kramer from A-1 to A-3 to add it to adjoining properties at **N5806 and N5794 Pioneer Drive**. Grant a conditional use for Joseph Kelly to allow a home occupation welding shop at **N5816 Pioneer Drive** on land currently owned by Kramer, all in the Town of Concord.

**FROM A-3, AGRICULTURAL AND RURAL RESIDENTIAL TO A-1, EXCLUSIVE  
AGRICULTURAL**

**R3791A-15 – Derek Kramer:** Rezone PIN 006-0716-2044-002 (2 Acres) and negate the approval granted to Zoning Amendment R2451A-02 for a rural residential zone on **Pioneer Drive** in the Town of Concord.

**R3792A-15 – William Gaugert:** Rezone 0.56 acre from PINs 026-0616-1442-003 (1.97 Acres) and 026-0616-1442-004 (1.175 Acres) to reconfigure A-3 lots created by Zoning Amendment R3116A-06. The site is near **Herr Road** in the Town of Sullivan.

**CONDITIONAL USE PERMIT APPLICATION**

**CU1813-15 – Ronald & Sylvia Essex:** Conditional use to allow a kennel for up to twelve dogs at **N6136 CTH D** on PIN 008-0715-1444-000 (2.001 Acres). This Town of Farmington property is zoned A-1, Exclusive Agricultural.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

*A recording of the meeting will be available from the Zoning Department upon request.*